



**Volunteer and Tutor Application**  
**Literacy Council of Carroll County**

255 Clifton Blvd, Suite 314  
Westminster, MD 21157  
Phone: 410-857-0766  
Email: lcouncilcc@gmail.com  
Web: www.literacyccmd.org



Today's Date \_\_\_\_\_ Entered \_\_\_\_\_

Name \_\_\_\_\_ Gender \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Best Time to Call \_\_\_\_\_

Email \_\_\_\_\_ Preferred Contact (mail, email, phone) \_\_\_\_\_

Education \_\_\_\_\_ Special Training \_\_\_\_\_

Foreign Language (not required) \_\_\_\_\_ Speak \_\_\_\_\_ Read \_\_\_\_\_ Write \_\_\_\_\_ Level \_\_\_\_\_

Currently Employed? \_\_\_\_\_ Employer \_\_\_\_\_ FT \_\_\_\_\_ PT \_\_\_\_\_ Retired \_\_\_\_\_

Occupation/Experience \_\_\_\_\_

Computer/Software/Social Media Skills?

\_\_\_\_\_  
\_\_\_\_\_

Previous/Volunteer Experience

\_\_\_\_\_

How did you hear about the Literacy Council? \_\_\_\_\_

**Interest in Literacy Council Volunteer Activities** (Check all interests):

- Office staff (mailing, telephoning, copying, record keeping, data entry)
- Technology (installing programs, general computer maintenance, webpage maintenance)
- Fundraising Events (Spelling Bee, Scrabble Madness, Yard Sale, etc.)
- Publicity and social media
- Community contacts (mailing lists, phone contacts, business contacts)
- Newsletter (articles, layout and design, labels)
- Grant Writing

Availability: Times per week \_\_\_\_\_ per month \_\_\_\_\_ per year \_\_\_\_\_

*Continued on other side*

**For Tutors: Education and Skills**

Tutoring Preferences (Requires Training Workshop and 1 year commitment)

Preferred location for tutoring sessions (LC office, Library Branch, other)\_\_\_\_\_

Best times to tutor (days/time) \_\_\_Mon. \_\_\_Tues. \_\_\_Wed. \_\_\_Thurs. \_\_\_Fri. \_\_\_Sat. \_\_\_Sun.

Student preference \_\_\_male \_\_\_female \_\_\_ESOL \_\_\_Math \_\_\_Computer \_\_\_Special Needs

Please list at least one reference, personal or professional and their contact information

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Please be advised of the following:

- photos are often taken at training and events for use in marketing materials, website, newsletter or other places and the Council may wish to include your photo in its promotional material.
- a background check will be performed on all applicants
- any information pertaining to potential, current, or past students is confidential and is not to be shared with anyone including the student.

Signature \_\_\_\_\_

Date: \_\_\_\_\_